



# FAKIR MOHAN UNIVERSITY

VYASA VIHAR, NUAPADHI, BALASORE-89

No. Exam- I-A/13/2026/ 3350 /FMU

Dt. 15-05-2026,

## From

**Controller of Examinations,  
F. M. University,  
Balasore.**

## To

**The Principals of all U.G. Colleges affiliated to F.M. University, Balasore.**

Subject: Reiteration of NEP-2020 Guidelines regarding opting to exit, Award of UG Certificate/UG Diploma and Vocational Courses

Sir/Madam,

The provisions relating to multiple entry and exit system under NEP-2020 have already been communicated to all affiliated colleges through the Regulations for U.G. Programmes of the University and have also been discussed during meetings/orientation programmes conducted by the University from time to time.

However, it is observed that many students leaving the UG programme after completion of the First or Second Academic Year are not availing the benefits of award of UG Certificate/UG Diploma, mainly due to lack of awareness regarding completion of the prescribed vocational component.

In order to ensure that eligible students are not deprived of the benefit envisaged under NEP-2020, the following provisions are once again brought to the notice of all concerned for strict compliance and necessary action.

### 1. Exit after First Year - UG Certificate

Students who opt to exit after completion of the First Academic Year and have secured 44 credits shall be eligible for award of UG Certificate, provided that they additionally complete:

one vocational course of 4 credits during the Summer Vacation of the First Year,

Such students may re-enter the degree programme within two years from the session of exit and complete the degree within the maximum stipulated period of seven years.

### 2. Exit after Second Year - UG Diploma

Students who opt to exit after completion of the Second Academic Year and have secured 86 credits shall be eligible for award of UG Diploma, provided that they additionally complete:

one vocational course of 4 credits during the Summer Vacation.

Such students may also re-enter within two years and complete the degree programme within the prescribed maximum period of seven years.

### 3. Vocational Course Requirement

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For award of UG Certificate/UG Diploma, students are required to earn 4 credits in vocational subjects during the summer vacation with 60 hours of Theory/Laboratory/Workshop at least within 15 days from the followings

1. Recognized ITI/ Poly Techniques providing a certificate to the effect that the candidate has completed 120 hours of vocational learning (Lab/ Workshop) in a specific trade. OR

II. A vocational course provided under ODL platform (SWAYAM or any institution recognized by the regulatory authority). OR

III. A vocational course offered by the HEI in a specific trade duly recognized by the Academic Council of the University.

course IV. The student is required to pay additional fees for the purpose as specified by the

So, you are requested to take the following steps:

i. Circulate these provisions among all students of UG programmes, particularly students completing 1st and 2nd year.

ii. Identify students who are:

- ❖ discontinuing studies,
- ❖ not taking admission in subsequent semester/year, or
- ❖ likely to leave the programme for any reason.

iii. Counsel such students regarding:

- ❖ eligibility for UG Certificate/UG Diploma,
- ❖ completion of vocational courses, and
- ❖ future opportunity for re-entry under NEP-2020.

iv. Display the above guidelines on:

- ❖ College Notice Board, and
- ❖ Official WhatsApp / Student communication groups, wherever available.

v. Maintain proper records of:

- ❖ students completing vocational courses,
- ❖ students opting for exit.

vi. Ensure timely submission of related information to the University.

The above is reiterated in the interest of students so that eligible candidates may not be deprived of the academic benefit and certification provisions envisaged under NEP-2020.


Yours faithfully,

  
**Controller of Examinations**

Date: 15.5.2026

Memo No: 3351

Copy forwarded to the P.A. to V.C. for information.

  
**Controller of Examinations**